

**Saint Mary Parish, Oak Ridge**  
**Youth Ministry Advisory Committee**  
**Guidelines**

**Article 1**

Purpose

1. The Youth Ministry Advisory Committee (YMAC) assists the parish Director of Youth Ministry (DYM) in directing comprehensive youth ministry to the youth of the parish.
2. The YMAC exercises a consultative voice on pastoral matters pertaining to youth ministry.
3. The YMAC meets and acts only on the direction of, and in full cooperation with, the DYM.
4. The YMAC reports to the Parish Pastoral Council.

**Article 2**

Membership and Meetings

1. The Director of Youth Ministry, whose committee this is, and clergy assigned to the parish are voting members *ex officio* of this committee.
2. The Parish Pastor appoints at least five members of the YMAC at the recommendation of the DYM.
3. The DYM shall nominate at least one member each from among the following parish groupings: parents of junior high youth, parents of senior high youth, elder parishioners, and both junior and senior high youth. The DYM may nominate other parishioners, especially those with professional skills pertaining to the care of youth.
4. Members serve one year, renewable terms.
5. This committee is expected to hold quarterly business meetings annually, each lasting no more than one hour in duration. Each meeting is to be announced in advance in the parish bulletin.
6. Meetings require at least three members attending for a quorum.
7. The DYM sets or approves the agenda for each meeting.
8. Any formal advice given by the committee to the director shall be by majority vote, recorded in the minutes.
9. If needed, the committee may conduct additional, task-oriented, non-advisory meetings as a “sub-committee of the whole”.
10. The committee is expected to provide regular reports on its activities to the Parish Pastoral Council.
11. Members are expected to keep abreast of diocesan policies, procedures and activities pertaining to youth ministry.

**Article 3**

Officers

1. Officers include the Chairperson and the Secretary.
2. Officers are nominated by the DYM and confirmed by the Parish Pastor.
3. Officers serve one year, renewable terms.

Approval date: January 20<sup>th</sup>, 2018